

**Southwest Organizing Project
Chicago Connected Lead Organizer
Job Description**

Organizational Background

The Southwest Organizing Project (SWOP) is a broad based community organization whose members include 45 institutions in Southwest Chicago. These members are faith institutions, local schools, social service and healthcare providers, and community development corporations. Formed in 1996, SWOP's mission is to build power among its members so that the over 40,000 people who are affiliated with these institutions can exercise their common values, determine their own future, and connect with each other to improve life in their neighborhoods. To this end, leaders of SWOP have dedicated themselves to building relationships across differences and to bringing the common concerns of their institutions into the public life of the community as they act to "stand for the whole" in Southwest Chicago. Find out more about SWOP at www.swopchicago.org.

General Job Description

SWOP is seeking an experienced organizer who will be responsible for taking the lead on SWOP's Chicago Connected campaign. Working with the Executive Director and others, the Organizer leads the effort to connect families in Southwest Chicago to technology through various outreach and training strategies. The Lead Organizer will be responsible for working with a number of SWOP member institutions, staff, and families in the community.

Job responsibilities

Working with the SWOP executive director and senior staff to:

- Design, implement, and lead a campaign to connect up to 17,000 families to free internet resources
- Oversee staff and contractors to conduct outreach to families regarding technology adoption
- Manage the relationship with Chicago Public Schools, Kids First Chicago, and other program partners and funders
- Plan and oversee implementation of a digital literacy training program
- Connect families to the organization's relational and issue campaigns
- Prepare and execute campaign plans and activities with other staff and organizational leaders
- Have responsibility for organizational relationships with multiple member institutions
- Build and sustain relationships with SWOP leaders, including members of the organization's Strategy Team and Action Council
- Conduct effective one to one meetings with members of SWOP's leadership, staff, and others inside and outside the community
- Identify and develop the leadership talent of community stakeholders
- Turnout leaders and others to SWOP meetings and events
- Prepare written reflections regarding organizing and professional development issues
- Perform other duties and responsibilities as assigned

Qualifications:

1. Experience in teaching the skills necessary for effective participation in public life
2. Excellent relational skills and the ability to conduct one to one meetings
3. Experience in supervising staff
4. Experience in leading community organizing campaigns
5. Must be able to pass a CPS level 1 background check
6. Strong written and verbal skills
7. Basic understanding of technology and digital literacy issues
8. Fluency in Spanish and English preferred
9. A respect for and understanding of diverse faith traditions, cultures, and languages
10. An ability to work effectively in a multicultural setting
11. A willingness and ability to work flexible hours, including some weekends
12. Strong leadership skills

Compensation

Full-time salaried position with pay commensurate with experience. SWOP offers medical, dental, life, and disability insurance, paid vacation and sick time, and a 401k retirement plan.

Position Classification

Exempt

Application Deadline

This position is open until filled.

To Apply

Please send a resume and cover letter via email to:

Chris Brown
Director of Operations
cbrown@swopchicago.org

SWOP is an equal opportunity employer and strongly encourages women and people of color to apply for this position.